

# OIG REPORT WEB CONFERENCE

**Date & Time:** Wednesday, January 21<sup>st</sup>, 2009, 3pmET (Connect 15 minutes early to establish full access)

**Length:** 1 hour and 40 minutes

**Web Conference Access Information:** Refer to announcement e-mail text sent by Ginny Paulson on January 15<sup>th</sup>, 2009. Instructions will also be provided by e-mail from Heather Flory the morning of January 21<sup>st</sup>.

## AGENDA

<b>Agenda Item:</b>	<b>Purpose:</b>	<b>Presenter:</b>	<b>Time:</b>
Housekeeping	<ul style="list-style-type: none"> <li>• Conference call procedures</li> <li>• Handling logistical difficulties</li> </ul>	Heather Flory	5 min.
Introduction and Opening Remarks	<ul style="list-style-type: none"> <li>• Welcome</li> <li>• AoA perspective on 2007 OIG Report Results</li> <li>• Value of the data in SMART FACTS</li> <li>• Importance of Accuracy</li> <li>• Definition of a Volunteer</li> </ul>	Barbara Dieker	15 min.
Overview of the preliminary 2008 OIG Report data	<ul style="list-style-type: none"> <li>• Highlights of SMP activities in 2007</li> <li>• Review of the results of first 6-months of 2008 OIG Report data</li> <li>• New Reporting process for final 2008 OIG Report from SMPs.</li> </ul>	David Rudich	15 min.
Cost Avoidance and Recovery Documentation	<ul style="list-style-type: none"> <li>• Why is documentation necessary?</li> <li>• Examples of acceptable documentation</li> <li>• Examples of unacceptable documentation</li> </ul>	David Rudich	15 min
2008 OIG Reports and SMART FACTS	<ul style="list-style-type: none"> <li>• Cost avoidance/recovery documentation in SMART FACTS – review of procedures</li> <li>• New reports for cross-checking complex issue data in the OIG Report</li> <li>• New report for finding uploaded documents</li> <li>• Summary of Resources available from The Center</li> </ul>	Ginny Paulson and Emily Megnin	25 min.
Q&A	Operator assisted questions and answers.	Depends upon question	25 min.