

# SMP Foundations Training

## Classroom Trainer Evaluation of Course and Materials

*Please complete this form, place on top of the completed participant evaluation forms, and submit to your SMP.*

1. **SMP State:**

\_\_\_\_\_

2. **Trainer Name:**

\_\_\_\_\_

3. **Trainer Phone Number:**

\_\_\_\_\_

4. **Trainer E-mail address:**

\_\_\_\_\_

5. **Date of Training Session:**

\_\_\_\_\_

6. **Location of Training:**

\_\_\_\_\_

7. **Material Covered:**

- All Chapters
- Chapter 1 - Only
- Chapter 2 - Only
- Chapter 3 - Only
- Chapters 1 and 3 (but NOT 2)

8. **Number of Participants:** \_\_\_\_\_

9. **Was the Assessment administered as part of the training? YES or NO**

- a. If yes, how many participants passed the Assessment? \_\_\_\_\_
- b. If yes, how many participants did not pass the Assessment? \_\_\_\_\_

	Strongly Agree	Agree	Disagree	Strongly Disagree
The materials I received prior to teaching the course adequately prepared me to teach the course. (Leave blank if not applicable.)	↑	↑	↑	↑
The SMP Volunteer Foundations Training Kit prepared me to address all of the learning objectives.	↑	↑	↑	↑
The suggested presentation strategies and exercises were appropriate for the subject matter.	↑	↑	↑	↑
The suggested presentation strategies and exercises were appropriate for the audience.	↑	↑	↑	↑
The session was interactive enough to engage the participants.	↑	↑	↑	↑
The content and materials were effectively organized.	↑	↑	↑	↑
The Trainer's Guide was useful.	↑	↑	↑	↑
The Volunteer Training Manual was effective.	↑	↑	↑	↑
The PowerPoint slides were effective.	↑	↑	↑	↑
The Exercises were effective.	↑	↑	↑	↑
Overall, the classroom training was effective.	↑	↑	↑	↑

(continued on back)

**Please respond to the following statements.**

1. What worked well in the training: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. What didn't work well in the training, including any specific content areas that you or the participants didn't understand at all or were confusing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. I found the following potential technical errors in the content of the manual or training materials that may need to be corrected: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. I did not use the following parts of the training materials or manual (indicate why): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. To be more successful as an SMP Foundations Trainer, I need: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. To improve SMP Foundations Training (any aspect), I suggest: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Tips for future trainings: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_