



At-a-Glance Reference: MIPPA Performance Measures (PM) Report Sources of Data

MIPPA performance measures 1, 3, and 4 are from the Beneficiary Contact Forms (BCF) and Beneficiary Additional Sessions (BAS) forms in STARS (stars.acl.gov). BAS forms are “tied to” BCF forms. MIPPA Performance Measure 2 is from the Group Outreach and Education (GOE) form in STARS.

Unless otherwise indicated, all rows pertaining to a given performance measure (PM) must meet the criteria to qualify for the MIPPA Performance Measures Report. So, all blue rows must be true for a contact to count toward PM 1, all white rows for PM 2, and so on.

MIPPA PM	STARS Form in Tracking Inbox	Data Entry Field on STARS form	Answer in that Field
PM 1	Team Member	Program	MIPPA
PM 1	BCF or BAS	MIPPA	Yes
PM 1	BCF or BAS	Topics Discussed category, sub-categories of Part D Low Income Subsidy and/or Medicaid and/or Additional Topic Details	At least one of the 13 MIPPA-Qualifying topics. (See the chart on the next page that organizes the MIPPA topics under their 3 STARS sub-categories of Topics Discussed.)
PM 1	BCF or BAS	Date of Session	Within report date range
PM 2	Team Member	Program	MIPPA (<i>for Team Member on GOE</i>)
PM 2	GOE	Number of Attendees	Attendees totaled across date range
PM 2	GOE	Start Date of Activity	Must be within report date range
PM 3	Team Member	Program	MIPPA
PM 3	BCF or BAS	MIPPA	Yes
PM 3	BCF or BAS	Date of Session	Within report date range
PM 3	BCF or BAS	Topics Discussed category, sub-categories of Part D Low Income Subsidy and/or Medicaid and/or Additional Topic Details	At least one of the 13 MIPPA-Qualifying topics. (See the chart on the next page that organizes the MIPPA topics under their 3 STARS sub-categories of Topics Discussed.)
<i>At a minimum, one of the gray rows below also must apply to qualify for PM 3:</i>			
PM 3	BCF (and any BAS tied to that BCF)	*Beneficiary Age Group  *64 or Younger <i>and</i> *Receiving or Applying  *yes for Social Security Disability or Medicare Disability (*only applies in relationship to each other)	(*both must be true)
	BCF (and any BAS tied to that BCF)	Zip Code of Beneficiary Residence	Zip code is in a county classified as in a nonmetropolitan category by the Centers for Disease Control. (Embedded into STARS and auto-populates MIPPA Report.)
	BCF (and any BAS tied to that BCF)	Beneficiary Race	“American Indian or Alaskan Native” or “Native Hawaiian or Other Pacific Islander”
	BCF (and any BAS tied to that BCF)	English as a Primary Language	No

MIPPA PM	STARS Form in Tracking Inbox	Data Entry Field on STARS form	Answer in that Field
PM 4	Team Member	Program	MIPPA
PM 4	BCF or BAS	MIPPA	Yes
PM 4	BCF or BAS	Topics Discussed category, sub-categories of Part D Low Income Subsidy and/or Medicaid	At least one of the “Application Submission” topics or the “Recertification” topic

APPENDIX A: Performance Measure 3 - Rural Definition

Beneficiaries whose zip code is in a county classified in a nonmetropolitan category according to the Centers for Disease Control, National Center for Health Statistics (NCHS), Urban-Rural Classification Scheme:

- 6 levels (slices) previously used: 1) large central metro; 2) large fringe metro; 3) medium metro; 4) small metro; 5) micropolitan; 6) noncore (aka outside)
- **The last two = Rural:**
 - **Micropolitan (MIC):** population 10,000 – 49,000
 - **Outside (OUT):** noncore
- Note: The MIPPA Performance Measures Report available in STARS to director, assistant director, and state staff users provides the rural classification county data for your state.

Appendix B: MIPPA-Qualifying Topics Discussed for Beneficiary Contacts

MIPPA-Qualifying Answer Options by Topic Category		
Part D Low Income Subsidy (LIS/Extra Help)	Medicaid	Additional Topic Details
Application Assistance	Application Submission (<i>check this to document MSP Application Submission</i>)	Preventive Services
Application Submission	Benefit Explanation	
Benefit Explanation	Eligibility/Screening	
Eligibility/Screening	Medicaid Application Assistance	
LI NET/BAE	Medicare Buy-In Coordination	
	MSP Application Assistance	
	Recertification	

Appendix C: Definitions of MIPPA-Qualifying Topics Discussed for Beneficiary Contacts (Excerpted from STARS Manual, Chapter 4)

Part D Low Income Subsidy (LIS/Extra Help)

Field	Definition
Application Assistance	Check this box to indicate Part D LIS/Extra Help application assistance including explaining the application process, sorting materials for the application, or providing assistance with the application form.
Application Submission	Check this box to indicate submitting a Part D LIS/Extra Help application, either paper or electronically via SSA’s website.

Benefit Explanation	Check this box to indicate discussion of Part D LIS/Extra Help program in making prescriptions more affordable, importance of the formulary, allowing a Continuous Special Enrollment Period (SEP), etc.
Eligibility/Screening	Check this box to indicate discussion of Part D LIS/Extra Help eligibility criteria including screening for eligibility or answering eligibility questions.
LI NET/BAE	Check this box to indicate assisting with the Limited-income Newly Eligible Transition (LI NET) program or Best Available Evidence (BAE) policy. <i>NOTE: Assistance could include but not limited to providing information to a pharmacy about LI NET or BAE for immediate, point-of-sale Part D coverage.</i>

Medicaid

Field	Definition
Application Submission	Check this box to indicate submitting a Medicaid and/or a Medicare Savings Program (MSP) application.
Benefit Explanation	Check this box to indicate discussion of Medicaid or Medicare Savings Program (MSP) coverage. This could include discussion of Medicare cost sharing, long term services and supports (LTSS), long-term care (LTC), etc.
Eligibility/Screening	Check this box to indicate discussion of Medicaid or Medicare Savings Program (MSP) eligibility criteria including screening for eligibility or answering eligibility questions.
Medicaid Application Assistance	Check this box to indicate Medicaid application assistance including explaining the application process, sorting materials for the application, or providing assistance with the application form.
Medicare Buy-in Coordination	Check this box to indicate helping a beneficiary with Medicare buy-in. This can include conditional Medicare enrollment, troubleshooting premium withholdings, or in any way to help coordinate benefits for the beneficiary.
MSP Application Assistance	Check this box to indicate Medicare Savings Programs (MSP) application assistance including explaining the application process, sorting materials for the application, or providing assistance with the application form.
Recertification	Check this box to indicate Medicaid or Medicare Savings Program (MSP) assistance with or submission of verification documents required for recertification.

Additional Topic Details

Field	Definition
Preventive Benefits	Check this box to indicate assistance with Medicare coverage of preventive benefits coverage. Topics may include eligibility/screening, benefit explanation, cost-sharing requirements, fraud and abuse, and appeals or claims/billing.

Appendix D: MIPPA-Qualifying Group Outreach and Education

Target Beneficiary Group	Topics Discussed
Low Income	Extra Help/LIS
Rural	Medicaid
<i>*Note: Select Low Income and Rural using your own discretion</i>	MSP
	Preventive Services

Appendix E: MIPPA-Qualifying Group Outreach Topics Discussed Definitions

(Excerpted from STARS Manual, Chapter 5)

Field	Definition
Extra Help/LIS	Check this box to indicate providing information about the Extra Help/LIS program. This may include eligibility explanation/screening, benefit explanation, claims/billing, appeals/grievances, fraud and abuse, or marketing/sales complaints/issues.
Medicaid	Check this box to indicate discussion of Medicaid coverage. This could include discussion of Medicare cost sharing, long term services and supports (LTSS), home and community-based services (HCBS), long-term care (LTC), etc.
Medicare Savings Programs (MSPs)	Check this box to indicate discussion of the Medicare Savings Programs (QMB and SLMB). This may include eligibility explanation/screening, benefit explanation, claims/billing, appeals/grievances, and fraud and abuse.
Preventive Services	Check this box to indicate discussion of Medicare Preventive Services coverage. This may include eligibility, benefit explanation, claims/billing, appeals/grievances, and fraud and abuse.

Appendix F: MIPPA Performance Measures

PM1: Overall MIPPA Contacts

Percentage of total beneficiary contact forms per Medicare beneficiaries under 150% FPL in the State

PM2: Overall Persons Reached through Outreach

Total number of people reached as reported on group outreach and education forms

PM3: MIPPA Target Populations

Total number of beneficiary contact forms by target beneficiary groups (Under 65, Rural, Native American, English as a Secondary Language)

PM4: Contacts with Applications Submitted

Percentage of forms with applications submitted compared to overall MIPPA contacts reported in PM1

Produced by the SHIP National Technical Assistance Center; 877-839-2675

stars@shiptacenter.org; www.shiptacenter.org

This handout was supported, in part, by grant number 90SATC0001 from the Administration for Community Living (ACL), Department of Health and Human Services, Washington, D.C. 20201.
