

SIRS Training Matrix

This document provides a grid of suggested SIRS training resources for each user role, including job aids, tip sheets, and webinars. For more information about SIRS user roles, see the *SIRS Team Member Management Job Aid*.

Tip: All SIRS resources listed below are available in the [SMP Resource Library](#). Additional resources referenced within the SIRS resources are also available in the library, e.g. ACL’s SMP Definitions and Guidance Documents, OIG Report Webinar, SMP Foundations Training, SMP Counselor Training, and SMP Complex Interactions Training.

Resource	SIRS user role				
	SIRS Submitter/ Team Member	Site* Staff	Site* Manager	State-Level Staff	SMP Director
My Data Job Aid	X	X	X	X	X
Team Member Management Job Aid		X	X	X	X
Others’ Data Job Aid		X	X	X	X
Advanced Search Job Aid		X	X	X	X
Complex Interactions Job Aid	!	!	!	!	!
Reports Job Aid		X	X	X	X
OIG Report Data Accuracy Checklist			X	X	X
Deleting Duplicate Team Member Profiles Tip Sheet			X	X	X
STARS to SIRS Tip Sheet	?	?	?	?	?
SIRS Training Series #1: Entering and Editing Your Own Data Webinar [^]	X	X	X	X	X
SIRS Training Series #2: Entering and Editing Team Members Webinar [^]		X	X	X	X
SIRS Training Series #3: Entering and Editing Data for Others Webinar [^]		X	X	X	X
SIRS Training Series #4: Reviewing Data Webinar [^]		X	X	X	X
SIRS Training Series #5: Managing Complex Interactions Webinar [^]	!	!	!	!	!
SIRS Updates Training Webinars		X	X	X	X
OIG Report Tutorials			X	X	X

* **Site:** State-specific sites where SMP team members perform SMP work. For example, if your SMP sub-contracts with your Area Agencies on Aging (AAAs), your sites could be the names of the AAAs.

! Intended for any SIRS users who enter and/or review complex interactions.

? Intended for SMPs who are partnering with the SHIP on data entry and co-training team members.

[^] Webinars in the SIRS Training Series are offered semiannually and are recorded. For those team members who only need to know how to enter their own data, the first event in the series is also available in the library separately in a resource called “SIRS Training: Entering and Editing Your Own Data.”